

# Doctoral Degree Progression Annual Evaluation

**A. Information provided by student**

Student Name: \_\_\_\_\_ Major Professor: \_\_\_\_\_

Area of Concentration: \_\_\_\_\_

Date of Meeting: \_\_\_\_\_ Years in Program: \_\_\_\_\_

Progress toward fulfilling degree requirements (indicate expected completion dates)		
Task/description	Date initiated	Date completed
Advisory Committee form		
Preliminary Program of Study form		
Preliminary Exam (Fall of 2 <sup>nd</sup> year)		
Annual Meetings with Advisory Committee form		
Final Program of Study form		
Portfolio Requirements**		
<ul style="list-style-type: none"> <li>• Publications</li> <li>• Presentations</li> </ul>		
a) presentation at academic professional organizations (1)		
b) presentation at academic professional organizations (2)		
c) presentation at academic professional organizations (3)		
d) presentation at departmental seminar		
<ul style="list-style-type: none"> <li>• Teaching or Outreach</li> </ul>		
a) Teaching: primary responsibility for one course <b>OR</b>		
b) Outreach: Primary responsibility		
<ul style="list-style-type: none"> <li>• Primary responsibility for a programmatic series (6 to 10 presentations) for a local educational or service organization.</li> </ul>		
<ul style="list-style-type: none"> <li>• Ongoing clinical/outreach effort (40 hours minimum)</li> </ul>		
<ul style="list-style-type: none"> <li>• Significant involvement in research evaluation for a specific program, including creation of an evaluation report.</li> </ul>		
<ul style="list-style-type: none"> <li>• Production of significant document for outreach purposes or outreach publication.</li> </ul>		
<ul style="list-style-type: none"> <li>• Leadership and/or Citizenship</li> </ul>		
a) Professional Association Membership		
b) Participation in leadership and/or professional activities		
Admission to Candidacy form		
Dissertation Proposal Defense approved by major professor		
Dissertation Proposal defense scheduled		

Task/description	Date initiated	Date completed
Dissertation Proposal defense		
Major professor approves dissertation		
Apply to Graduate in Athena		
Notify graduate coordinator assistant of dissertation defense schedule		
Submit information to Graduate School for commencement program (online form)		
Dissertation defense		
Final dissertation approved by major professor (form)		
Submit ETD form to Grad School with Dissertation Approval form		

\* Links to all necessary forms are online at <https://www.fcs.uga.edu/fhce/graduate-forms>

\*\* further details on the portfolio requirements can be found online at [https://www.fcs.uga.edu/docs/Doctoral\\_Portfolio\\_Checklist.pdf](https://www.fcs.uga.edu/docs/Doctoral_Portfolio_Checklist.pdf)

#### B. Information provided by student's committee

KEY: S--Satisfactory; U--Unsatisfactory; X--Insufficient information for evaluation; NA--Not applicable. If you answer any question with a "U" or "X", please explain. Please fill in dates when specific requirements have been completed.

\_\_\_\_\_ Progress in research project

\_\_\_\_\_ Communication (interactions with advisory committee members, etc.)

Additional comments:

**Major Professor:** \_\_\_\_\_

**Committee Member:** \_\_\_\_\_

**Committee Member:** \_\_\_\_\_